

Here's how it works:

STEP 1: Enroll online.

To get started, you will need the following:

- a. Taxpayer Identification Number (your Employer Identification Number if you're enrolling as a business or your Social Security Number if you're enrolling as an individual).
- b. Banking account number and routing number.
- c. Address and name as they appear on your IRS tax documents.

Then, simply follow these instructions after going to the website, www.eftps.gov:

1. Select "Enrollment."
2. Select "Business," or "Individual," or "Federal Agency."
3. Enter the requested information.
4. Submit.

In seven business days, you will receive your PIN in the mail.

STEP 2: Get your password.

After you receive your PIN, call **1.800.982.3526** to get a temporary Internet password.

STEP 3: Make your payment.

1. Go to www.eftps.gov and select "Make a Payment."
2. Log in with your EIN/SSN, PIN, and Internet password.
Note: The first time you make a payment you will be prompted to change the temporary password you received.
3. Enter the payment information in the step-by-step screens.
4. When you're finished, save a copy of the Payment Confirmation page. This contains your EFT Acknowledgment Number that acts as a receipt for your payment instruction.

Or Contact Us Now!

As an authorized batch filer using the EFTPS system, our payroll department can transmit electronic tax payments in batches for multiple taxpayers. We can take the hassle out of payroll taxes. This is the most efficient method to transmit payments to the IRS and your state and local agencies. Contact [George Malec](mailto:George.Malec), or at 440.510.1942 today.